

# Lanchester Community Emergency Plan

Plan last updated on: DD17/3/14

**How to use this template:** This template is designed for you to fill in the details of your community emergency preparations. There are examples given to help you fill the template. Detailed notes on how to create a plan can be found in the Community Emergency Plan Toolkit document here [www.cabinetoffice.gov.uk/communityresilience](http://www.cabinetoffice.gov.uk/communityresilience).

**If you are in immediate danger call 999**

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## Plan distribution list

Name	Role	Phone number/email address	Issued on

## Plan amendment list

Date of amendment	Date for next revision	Details of changes made	Changed by

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# Local risk assessment

Risks	Impact on community	What can the Community Emergency Group do to prepare?
<p>Flooding:</p> <ul style="list-style-type: none"> <li>• River can flood</li> <li>• Surface flooding</li> </ul> <p>Severe Weather</p> <ul style="list-style-type: none"> <li>• Heat</li> <li>• Storms</li> <li>• Low temps</li> </ul>	<ul style="list-style-type: none"> <li>• Flooding of local streets</li> <li>• Damage to property</li> <li>• Vulnerable people</li> <li>• Local health impact</li> <li>• Damage to services</li> </ul>	<ul style="list-style-type: none"> <li>• Encourage residents to improve home flood defences</li> <li>• Work with local emergency responders to see if they can help with distribution of flood warnings and any evacuation and rest centre establishment required</li> <li>• Find out what flood defences exist or are planned in the area</li> </ul>
<p>Major Incident</p> <ul style="list-style-type: none"> <li>• Road Traffic Incident</li> </ul>	<ul style="list-style-type: none"> <li>• Disruption to traffic/casualties</li> </ul>	<ul style="list-style-type: none"> <li>• Identify hotspots and local response</li> </ul>

# Local skills and resources assessment

Skill/Resource	Who?	Contact details	Location	When might be unavailable?
Doctors' Surgeries	Park House Surgery <i>Not confirmed yet</i>	01207 520877	Station Road	Mon – Sat 9am – 5pm
	Croft View Surgery Andrew Nagi	01207 521906	3 Croft View	Mon – Sat 9am – 5pm
Food/water supplies	Morrison's through crisis purchasing scheme	Via Duty Office from Civil Contingencies Unit	At scene	Whenever Duty Officer is present
Emergency catering team	Salvation Army Emergency Response	Via Duty Office from Civil Contingencies Unit	At scene	Whenever Duty Officer is present
4x4 vehicles	Keith Harrison Farmer	01207 529522	Colepike Home Farm	TBC
Farm Watch Member Chainsaw Tree work	Darren Jackson	07961 734475	High Brooms Farm Leadgate	TBC
Campaign for Rural Lanchester			Facebook	24 hrs
HAL	Highways/drains	0191 3706000	DCC	Office
Vet	Ashfield Veterinary Surgery	01207 520308		

Farmwatch	PC Vicki Ord			
4 x 4 vehicles	Ian Wilson Farmer	0797 1523722	Lanchester	

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# Key locations identified with emergency services for use as places of safety

Building	Location	Potential use in an emergency	Contact details of key holder
All Saints C of E Parish Church	Durham Road	Rest Centre	Rev Rupert Kalus 01207 521170 Peter Smith 01207 520498 Stephen Bailey 07713 010656
All Saints RC Church	Kitswell Road	Rest Centre	Margaret McCabe 01207 520167 Chris Hegarty 01207 528288
Lanchester Methodist Church <i>Not confirmed yet</i>	Front Street	Rest Centre	
Community Centre	Newbiggen Lane	Rest Centre	Alison Boyd 0786 765 0924 Arthur Maughan 01207 520635
Croft View Halls	Croft View, Front Street	Rest Centre	Eric Hepplewhite 07969 808958

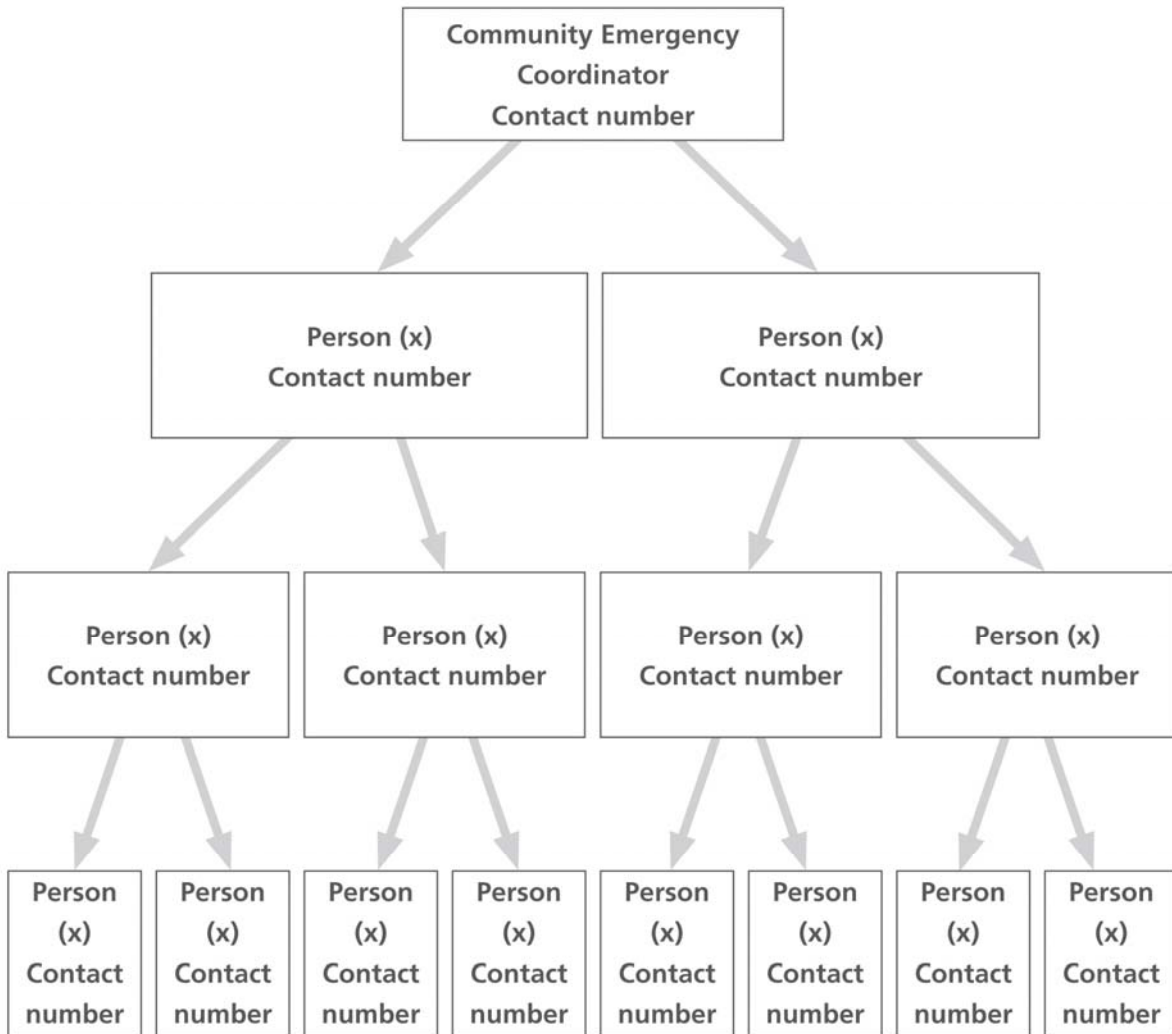
# Emergency contact list

Photo	<b>Name:</b>
	<b>Title:</b>
	<b>24hr telephone contact:</b>
	<b>Email:</b>
	<b>Address:</b>
Photo	<b>Name</b>
	<b>Title:</b>
	<b>24hr telephone contact:</b>
	<b>Email:</b>
	<b>Address:</b>



# Sample telephone tree

The phone tree works as a pyramid, with the coordinator at the top making the first call to two or more people. In turn, they call an assigned set of people and so on, until the tree is complete.



# List of community organisations that may be helpful in identifying vulnerable people or communities in an emergency

Organisation	Name and role of contact	Phone number
Red Cross Shop		
Women's Institute	Jennifer McDonald	01207 520012
Breathe Easy	Jill Gladstone	01207 528114

## Activation triggers

[Use this space to record details of how your plan will be activated. You should include details of how the plan will be activated as a result of a call from the emergency services, and also how your community will decide to activate the plan yourselves, if the emergency services are unavailable]

1. When we get a flood warning
2. When local knowledge is shared and the need arises.
3. When 25ml of rain is forecasted to fall in two hours
4. When river level is at 1 meter at the Recording Centre on Front Street Bridge

# First steps in an emergency

[Use this space to add the steps to be followed in when the plan is activated]

	<b>Instructions</b>	<b>Tick</b>
<b>1</b>	Call 999 (unless already alerted)	
<b>2</b>	Ensure you are in no immediate danger	
<b>3</b>	Contact the Community Emergency Group and meet to discuss the situation	
<b>4</b>	During flooding to attend Church View to assist residents	
<b>5</b>	Access and deliver equipment from emergency sheds (code to added)	
<b>6</b>	Monitor the situation on Front St	
<b>7</b>		
<b>8</b>		
<b>9</b>		
<b>10</b>		

# Community Emergency Group first meeting agenda

Date:  
Time:  
Location:  
Attendees:

## 1. What is the current situation? Is there a threat to life?

Location of the emergency. Is it near:

- A school?
- A vulnerable area?
- A main access route?
- Type of emergency:
- Is there a threat to life?
- Has electricity, gas or water been affected?

Are there any vulnerable people involved?

- Elderly
- Families with children

What resources do we need?

- Food?
- Off-road vehicles?
- Blankets?
- Shelter?

## 2. Establishing contact with the emergency services

## 3. How can we support the emergency services?

## 4. What actions can safely be taken?

## 5. Who is going to take the lead for the agreed actions?

## 6. Any other issues?

# Actions agreed with emergency responders in the event of an evacuation

[Use this space to record details of the actions you can take to help your local authority if an evacuation is necessary in your community.]

1. Help police/local authority with door knocking
2. Tell emergency services who might need extra help to leave their home
3. Tell emergency services if anyone has been moved to a safe place

# Alternative arrangements for staying in contact if usual communications have been disrupted

Communication Type	Name of contact	Location
Radio	RAYNET – Tom Hanratty 01207 505315 07981 772234	Via Emergency Services/CCU Duty Officer.